



3737 East Shea Boulevard, Phoenix, AZ 85028
(602) 953-9532

Janet@communitymontessoriphoenix.com

Registration Agreement

School Year 2025/2026

\$150 (one hundred fifty dollars) NON-REFUNDABLE ANNUAL REGISTRATION FEE along with this form will register your child;

\$75(seventy five dollars) annual licensing and inspection fees as mandated by AZDHS.

\$500 (five hundred dollars) REFUNDABLE DEPOSIT will be owed and placed into your child's account the first day of attendance along with tuition owed. This will be returned the last day of the school year or rolled over to the next year providing you give the school a written 30-day notice of removing your child from the school along with the next month's tuition.

A \$200 (two hundred) annual activities fee This can be paid in two payments of \$100 each semester. Regardless of when start date this fee must be paid annually. This fee is to cover a portion of the extra expenses for outside performers and educators who come to enrich your child's learning experience i.e. Fantastic Fire truck, Jungle Jill and her animals, music workshops.

All families are encouraged to participate in any additional fundraising activities to benefit the children's education.

We offer several programs for you and your child. We do, however, want you to be aware that this is an authentic school with a "Prepared Environment" following Dr. Montessori's teachings as well as her recommended classroom participation. We know that the longer the child is in this environment, the greater success the child will experience of this method of education and approach to early childhood development. Parents should look at this school experience as being for a block of time that includes their child's attendance through his/her kindergarten year. We do not enroll children over the age of 4 unless coming from another Montessori school or under special circumstances at the discretion of the administrator. This is to protect the integrity of the program as well as aiding the children in their bonding with the staff and friends.

Campus is open from 7:30-5:00

The school's hours are from 9:00am to 3:00pm.

Half-day students are dismissed at 12:00pm

Half day does not include lunch time. Full day students bring their lunch and participate in afternoon classes.

Two and three year olds may attend half day classes, or full day classes. Children aged 4-6 years attend 5 full days.

We do not offer partial week programs.

Families needing before or after school care may take advantage of our extended hours.

Please note our school calendar as we have **Staff Work Days** when the school is either closed or dismissed early. We honor all national holidays and also are closed for two weeks at the end of the year for our winter break and one week for our spring break. We also offer an elective summer school session. Please indicate which sessions your child will be enrolled:

____ 5 half-days \$1050

____ 5 full-days \$1300

Before school hours are from 7:30-9:00 am and after school hours are from 3:00-5:00pm.

____ 5 before school mornings \$140.00/per month

____ 5 after school afternoon's \$150.00/monthly-until 4:00

____ 5 after school care \$200/ monthly until 5:00

Parents wishing occasionally to use the before/after school care must give prior notice to the office for afternoon extended days. Mornings the campus is open at 7:30 and a call is not necessary if you need to avail yourself of this care occasionally. Fees will be charged at **\$14/hour with a minimum of \$14 per day.**

Children not participating in the before or after school program should not be on campus before 8:50am or after 3:10pm or late fees will be assessed. Half-day students need to be picked up by no later than 12:05 or late fees will be assessed. No delays for pick up at 4:00 or 5:00

Late fees are assessed at \$20.00 past dismissal time and \$1 per minute after 5:00. The administrator must authorize any exceptions. Notification needs to be made with the school if you are going to be late for either the half day or full day pickup time.

Child's Name_____

Parent's Name_____

Child's Birth date_____

Phone_____

Address and zip code_____

Signature_____ **Date**_____

A copy of this agreement is provided to the parents upon receipt.